

C-Cure Portal Access Approval Instructions

Login Using your UAMS email address and password

C•CUREportal


Login

Sign in

[Forgot Password](#)

[Register](#)

Once logged in you may see 2 options, one for requesting and one for approving. Click on the desired icon.
(For this demonstration we will select Approver)



jnadair@uams.edu
Adair, Jared

 Refresh  Change Password  Logout  Help  About

Applications




Access Requester



Access Approver

Once the Approver App is open you will see the Pending Tab open. Here you can see all the request that are pending approval. The right side gives details of the request such as the location and who submitted the request along with who the request is for. It also shows the reason why they need access to the area.



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Adair, Jared

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Audit

Review

Search request name, clearance, requested by, justification

Q

?

Technical Security Office

May 30, 2019 10:42 AM

(Griffin, Mark)

personnel:1

Here you will see a list of request pending approval. The right side is the details of the request.

< Previous

Next >

Technical Security Office ()

Details

▼

Access Site

UAMS [UAMS (Default)]

Name

Access to *

Technical Security Office

+

Justification *


Testing

State of Request


Pending

Last Time State Changed

5/30/19




10:42 AM




Request Originated

5/30/19




10:42 AM



Requested by

Griffin, Mark [UAMS (Default)]

Just below the Details section you will see a drop down for Personnel. This is the area you will see who the request is for. If you click the “View” tab to the right of the name you can see more information about the person such as their department and job title.



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?

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Technical Security Office

May 30, 2019 10:42 AM

(Griffin, Mark)

personnel:1

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Technical Security Office ()


Details

Personnel

Griffin, Mark [UAMS (Default)]mgriffin2@uams.eduView

Documents

Once ready you can click the thumbs up to approve or the thumbs down to deny. After clicking one of these options a popup screen will appear where you must leave a comment on why you denied/approved the access or if there are any conditions that need to be met along with the access. Once approved the access is automatically assigned and no further action needed.



jnadair@uams.edu

Adair, Jared

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Q

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May 30, 2019 10:42 AM

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personnel:1

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Technical Security Office ()

Ne

Details

Access Site

UAMS [UAMS (Default)]

Name

Access to *

Technical Security Office

+

Justification *

Testing

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5/30/19

10:42 AM

Request Originated

5/30/19

10:42 AM

Requested by

Griffin, Mark [UAMS (Default)]

Personnel

1

The next tab is the “Audit” tab. Here you can see all, and ONLY, the Clearances that you can authorize. When you select a clearance you can see all the personnel who have that clearance on the right. As the authorizer you also have the ability to remove the access from the employee. When revoking access, again a popup screen will appear where you must leave a comment on why you are revoking access.

jnadair@uams.edu

Adair, Jared

Pending

Audit

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About

Display by

Clearance And Person

Search Clearance Name

Emergency - Entry Only

Emergency - PCT / General

Emergency - RN / PRN

Emergency - Scrub Room

Emergency - Supply Room Doors

Emergency Clinical Decision Unit (CDU) and Med

Emergency Clinical Decision Unit (CDU) Entries (Day)

Emergency Dept - Helipad (Keypad-PIN)

Emergency Trauma Keypad

Technical Security Office

Search Personnel Name and Email

Adair, Jared	jnadair@uams.edu
Griffin, Mark	mgriffin2@uams.edu

Technical Security Office

May 30, 2019 1:08 PM

Access Requester: Griffin, Mark

State of Request: Approved

Justification: Testing

(Griffin, Mark)

Once you select an employee this panel will appear with some info with date and time request was approved and who requested. Can revoke access from here.

personnel:1